

ALEXANDRA PARK AND PALACE
CHARITABLE TRUST BOARD
19th JULY 2016

Agenda Item: 8

Report Title: Chief Executive Officer's Report

Report of: Louise Stewart, CEO, Alexandra Park and Palace

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Purpose:

This report updates on current issues and projects at Alexandra Park and Palace.

1. Recommendations

- 1.1 To note the content of this report;
- 1.2 To formally approve the Trust's current position in relation to the Wood Green Regeneration (**Appendix 1** Item 19 on the agenda and Exempt until approved);
- 1.3 To formally approve the scope and methodology for the Governance Review (**Appendix 2**).

2. Wood Green Regeneration

- 2.1 Members of the Trust Board attended a session on 9th March 2016 with Fluid, the consultants leading the work on Wood Green Regeneration for Haringey Council. The Board discussed the implications of the regeneration proposals on the Park

and Palace in order to establish a position and a series of principles at a workshop on 24th May. It is important to recognise that the Board is just commencing its own Strategic Vision work and needs to ensure that principles set now for Wood Green do not constrain the Vision for the charitable assets unnecessarily.

- 2.2 The Board were given the opportunity to comment on the final draft circulated following the workshop. No amendments were made. The Position Statement and Principles attached at Appendix 1.

3. Strategic Vision Project Update

- 3.1 The procurement process is now underway to secure support and expertise to develop a long term vision for the Park and Palace. A request for Information to a selection of potential suppliers produced useful information that allowed us to test the brief for the work with experts in their fields. The specification for the Strategic Vision was refined and an open call for Expressions of Interest was made.
- 3.2 Six submissions were received. Three of these submissions have been invited to the next stage, to tender for the work. A site visit for all three potential suppliers was held on 21st June 2016. The visit included presentations from the senior team and a tour of the Palace and Park.
- 3.3 The team are on course to complete the procurement and commence the work by September 2016.

4. Governance and Risk Register

- 4.1 On 24th May 2016 the Board discussed the detail of the Governance review. The documents were amended and circulated to the Board for comment. The Governance Review has now commenced and is led by Erica Wilkinson, the Trust's Company Secretary.
- 4.2 The Board is invited to formally approve the scope and methodology for the review, previously circulated and, attached at Appendix 2.

5. Review of Human Resource Management

- 5.1 The independent review of human resource management undertaken in the final quarter of 2015/16 financial year is now complete. The findings and recommendations were shared with the Finance Risk and Audit Committee on 30th June 2016.
- 5.2 An internal working group has been established to prioritise and implement the findings of the review. It is planned to increase the level of resource that the Trust dedicates to this management area in the future. The business case indicates that the current known ongoing additional financial impact on the Trust will be circa £27k.

6. East Car Park

- 6.1 The onsite security team at Alexandra Palace have highlighted concerns regarding growing antisocial behaviour taking place in the early afternoon and evening within cars in the East Car Park. This is at a time of day when the car park is extremely busy with young families.
- 6.2 Monitoring of the situation has identified that when traffic marshals are deployed at the entrance to the car park for events, the anti-social behaviour declined. This led to a trial run of stationing traffic marshals on the entrance point on non-event days.
- 6.3 The trial has had a positive impact, acting as a deterrent and reducing the antisocial behaviour.
- 6.4 However it has also highlighted that;
- it is not financially sustainable to have traffic marshals present on the gates 24/7
 - at times, due to the current entry point and where the traffic marshals are stationed a traffic jam can be created
 - the traffic marshals have faced some challenges in relation to acting as a deterrent for a specific group at the same time as trying to achieve a welcoming service to genuine visitors
- 6.5 The team are investigating longer term and more cost effective solutions, including the potential to introduce automatic barriers and the potential for automated recognition of registration numbers as cars enter and exit the car park. We will also look at where any future 'controls' need to be located to avoid creating impacts to the flow of car and pedestrian traffic.

7. Strategy Day

- 7.1 Board members have been invited to attend a Trust Strategy Day on Saturday 22nd October 2016, 10am until 4pm. The purpose of the meeting is to take the opportunity to look at the challenges ahead and the Trust's approach.
- 7.2 The day will also include a closed session for the Board to meet without the Executive in attendance.
- 7.3 Members are invited to inform the Chair of items they would like to propose for discussion at the strategy day, by 30th September.

8. Business Plan 2016/17

Following approval of the annual Business Plan by the Board a summary version has been published on the www.alexandrapalace.com website.

9. Legal Implications

- 9.1 The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and has no comments.

10. Financial Implications

- 10.1 There are financial implications in relation to the increased capacity required for human resources. This was planned and budgeted for in the Business Plan 16/17.
- 10.2 The Council's Chief Financial Officer has been consulted in the preparation of this report, and has no comments.

11. Use of Appendices

- Appendix 1 – Wood Green Regeneration Position Statement (Exempt Item 19 on the agenda)
- Appendix 2 – Scope and Methodology of Governance Review